



# KDI SCHOOL OF PUBLIC POLICY AND MANAGEMENT



## **FALL 2023** **Application Guidelines** **for International Students**

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- Master of Public Policy
- Master of Development Policy
- Master of Public Management



# CONTENTS

I. Overview	3
II. Program Qualification	6
III. Scholarships	7
IV. Application Documents	8
V. Apostille/Consular Legalization	11
VI. Video Essay	13
VII. Contact Information	14



**KDI SCHOOL**  
of Public Policy and Management

# I . Overview

## Admission Schedule

No	Procedure	Schedule	Notes
1	Online Application + Document Upload	April 3 09:00 ~ April 19 18:00, 2023 (KST)	<ul style="list-style-type: none"> <li>The online application is available at <a href="https://gradnet.kr/kdis/main">https://gradnet.kr/kdis/main</a></li> <li>Online Recommendation Letters must be submitted by the recommenders before 24:00 KST on the closing date.</li> <li>※ <b>Once you submit the online application, applicants are NOT able to make any changes including the program.</b></li> </ul>
2	Document Review	April 20 ~ May 25, 2023	<ul style="list-style-type: none"> <li>Only the applications(including the survey) submitted successfully by the deadline will be reviewed by the Admissions Committee.</li> </ul>
3	Document Review Result	May 26, 2023	<ul style="list-style-type: none"> <li>The document review result will be announced by email and only the applicants who pass the document review will be invited to the interview round.</li> </ul>
4	Interview	June 7 ~ June 13, 2023	<ul style="list-style-type: none"> <li>There may be a pre-interview call before the actual interview for testing.</li> <li>The interview will be conducted via Video conference call.</li> </ul>
5	Final Result	June 28, 2023	<ul style="list-style-type: none"> <li>The final result will be announced by email and posted on “Notice” on the admissions website.</li> </ul>
6	Document Submission (for Accepted Students Only)	~ July 12, 2023	<ul style="list-style-type: none"> <li>All documents must be in one envelope and arrive no later than the deadline(<b>July 12, 2023</b>).</li> <li>※ <b>Please refer to guidelines on <u>V. Apostille/Consular Legalization</u> carefully and send the documents accordingly via post-mail.</b></li> <li>※ <b><u>According to the Korean Immigration law, the Visa support letter will only be issued when your academic documents are submitted with proper legalization. Late arrival may result in reduction of monthly stipend or admission revoke.</u></b></li> <li>Since the submitted documents will NOT be returned in any case, please process the authentication on the photocopies of original diploma and submit the certified copy.</li> </ul>
7	Registration	~ July 16, 2023	<ul style="list-style-type: none"> <li>The admitted students will be able to access the Admission Package from KDIS Student MIS.</li> </ul>
8	Program Entrance	September 2023	<ul style="list-style-type: none"> <li>The Fall semester is scheduled to begin in early September, and students are expected to arrive around the end of August, 2023(TBA).</li> </ul>

※ The above schedule is subject to change.

◆ **Important Notice** ◆

1. If an applicant submits the application or supporting documents which are incomplete, he/she will be disqualified from the admission process immediately.
2. In compliance with the Decree issued by Korean Ministry of Justice, expected graduates are **NOT** eligible to apply for Master's programs except for the students from Korean or Japanese universities.  
All applicants must fully graduate from the university before they apply for KDI School's academic programs and hold the official Bachelor's degree certificate as of March 31, 2023.
3. Accepted students are **NOT** allowed to defer their admission or scholarship under any circumstances.
  - Accepted students who decide not to register or leave the school voluntarily due to personal reasons may be disadvantaged when they re-apply to KDI School in future.
4. The Admission offer may be withdrawn at school's discretion, even after registration:
  - 1) If any grounds for disqualification are found.
  - 2) If any information in the application(documents) are found to be false or counterfeit or, if any fraudulent acts are found which had been involved during the admission process.
  - 3) If a student has omitted their academic(higher/tertiary education) history(records) from the application.
  - 4) If a student does not submit the documents(with proper legalization) required by the Admissions office before the deadline or submitted the false documents.
  - 5) If a student does not enter Korea within the designated arrival period without prior consent from the school and/or if their visa application is rejected by the Korean embassy (or Korea Immigration Service/Office) and thus, unable to enter Korea before the semester begins.
  - 6) If a student is found to have dual registration(being registered in another university/institution at the same time).
5. Other details not specified in the application guidelines are subject to the decision of the Admissions Committee of KDI School of Public Policy and Management.

6. Accepted students must submit the required documents to KDI School via post by July 12, 2023.

[Mailing Address]

Admissions Office, KDI School of Public Policy and Management 263 Namsejong-ro, Sejong,  
Republic of Korea (30149) ☎+82-44-550-1175/1281

- TOEFL iBT and IELTS reports can be submitted online through the test institution's website and will be considered as an original. Other English Proficiency Test Reports(including MOI Letter) must be submitted in **original** certificate.
    - \* TOEFL iBT Score Reports can be submitted online via ETS(Institution Code: 6442).
    - \* IELTS Score Reports can be submitted online via British Council website([Click](#)).
  - ※ We do **NOT** accept scanned or photocopied documents, nor the true original diploma certificates.
  - ※ For authentication/legalization regarding the academic documents, please refer to **V. Apostille/Consular Legalization** section.
  - ※ As it could take up a few months to get the documents legalized depending on where you process the authentication, please initiate the process in advance.
7. The documents will **NOT** be returned to the applicant in any case once submitted according to the policy of KDI School of Public Policy and Management.
  8. Accepted students will be registered for the **National Health Insurance** according to the National Health Insurance Act and the Enforcement Rules of the same Act.

## Academic Program(Master's)

Program	Master of Public Policy (MPP)	Master of Development Policy (MDP)	Master of Public Management (MPM)
Program Type	Full-time <sup>1)</sup>		
Program Duration <sup>2)</sup>	<b>4 academic terms</b> (Approx. 1.5 year) · Coursework <sup>3)</sup> : 3 terms at KDI School (Approx. 1 year) · Research Project for Graduation: in home country		
Graduation Requirements <sup>4)</sup>	<b>Minimum 39 credits</b> (including research project)		
Concentrations	<ul style="list-style-type: none"> <li>- Finance and Macroeconomic Policy</li> <li>- Trade and Industrial Policy</li> <li>- Public Finance and Social Policy</li> <li>- Regional Development and Environment Policy</li> </ul>	<ul style="list-style-type: none"> <li>- Sustainable Development</li> <li>- International Development</li> </ul>	<ul style="list-style-type: none"> <li>- Public Administration and Leadership</li> <li>- Strategic Management</li> <li>- Global Governance and Political Economy</li> </ul>
	<b>[Common Concentration]</b> Data Science for Public Policy and Management		

1) Full-time students are not allowed to work during their study(stay) period in Korea.

2) The stay duration may differ by each scholarship.

3) Residence requirement is only for 3 terms and students are required to complete the Graduation Research Project in their home country (may vary by each scholarship's conditions)

4) Early graduation is eligible up to one term early in case overall GPA is at least 3.9 and above(out of 4.0).

## II. Qualifications

### Academic Qualifications

Applicants for **Master's degree program** must meet at least one of the following criterias: ( ① or ② )

- ① A Bachelor's degree holder from an accredited college or university. (min. 3 years)
- ② Educational attainment equivalent to a Bachelor's degree (min. 3 years) approved by law.

※ Applicants must hold a Master's degree if their Bachelor's degree program duration was less than 3 years.

※ "Certificate of Expected Graduation" can be submitted instead of degree diploma during application process if one is expected to earn a Bachelor's degree from Korean or Japanese universities by August 2023.

### Scholarship Eligibility

1. If applicants have already received a Master's or Ph.D. degree through a scholarship funded by Korean government or KDI School, they are not eligible for a scholarship for KDI School's master's program. In this case, the accepted students must bear full tuition fee and living expenses on their own if they wish to register.

- Graduates on a master's/Ph.D. level of KDI School cannot receive scholarship for another Master's degree at KDI School.

2. International Applicants must meet one of the following terms: 1) or 2)

- *Those with dual citizenship(nationality) with Korean national are not eligible.*

1) A foreign national whose parents are both foreign nationals.

2) A foreign national of Korean origin must meet one of the following terms: ( ① or ② )

① Your parents must be foreign nationals and submit (1) a certified copy of birth certificate proving your relationship with both your parents and (2) a copy of both parents' passports demonstrating their foreign nationalities.

② Must complete at least 16 years of education (elementary, middle, high school, and university) in a foreign country and submit (1) certified copies of academic transcripts and (2) graduation certificates of your entire 16 years of education.

## III. Scholarships

### Scholarship for Master's Programs

Scholarship	Eligibility & Benefits
KDIS Internal Scholarship	<p>All applicants who meet the Academic Degree Qualification</p> <ul style="list-style-type: none"> <li>▶ Select '<b>KDIS Scholarship</b>' when creating an online application</li> <li>• Accepted students will be given <b>Global Ambassador Scholarship(GAS) OR Seoul G20 Global Leaders Scholarship.</b> <ul style="list-style-type: none"> <li>※ Seoul G20 Scholarship is provided to a limited number of students only and GAS may be offered instead even if the applicant meets the qualifications.</li> </ul> </li> <li>- The scholarship will be decided by the Admissions Committee according to applicants' strengths and capability and will be announced in the final result.</li> <li>- For scholarship benefits, please refer to the Admissions website(<a href="#">Click</a>).</li> </ul>
	<ul style="list-style-type: none"> <li>• The scholarship benefits are primarily intended for the nationals from the ODA recipient nations on the OECD DAC List and they will most likely receive full scholarship benefits if accepted.(Check DAC list: <a href="#">Click</a>)</li> <li>- Applicants from non-ODA recipients countries may be conferred a partial, rather than a full scholarship.</li> </ul>
	<ul style="list-style-type: none"> <li>• Applicants who meet the Academic Qualification and one of the following requirements may be considered for Seoul G20 Scholarship. If you are eligible and wish to receive the scholarship, please submit the employment verification(certificate).           <ul style="list-style-type: none"> <li>※ Refer to no. 7 Employment Verification in the IV. Application Documents.</li> </ul> </li> </ul> <p><b>[Seoul G20 Scholarship Qualification]</b></p> <p><i>[From Non-G20 Countries]</i></p> <ul style="list-style-type: none"> <li>▶ Currently Division head Or Deputy director level(and above) <b>in the public sector</b></li> <li>▶ Or at least six(6) years of work experience <b>in the public sector</b></li> </ul> <p><i>[From G20 Countries]</i></p> <ul style="list-style-type: none"> <li>▶ Having at least one(1) year of work experience(internship, fellowship, employment, etc.) in the public sector Or study/research experience in Korea studies(not a language studies) will be given more preference for selection.</li> </ul>
Other External Scholarships	<ul style="list-style-type: none"> <li>• Applicants nominated/recommended by KDI School's partner institutions must select "<b>KDIS Scholarship</b>" when creating an online application; scholarship will be decided by both the institution and KDIS Admissions Committee and will be announced in the final result.</li> <li>• *Refer to the Special Scholarship Brochure for more information.(<a href="#">Click</a>)</li> <li>• Prospective Hyundai Motor Chung Mong-Koo Foundation Scholarship students may be invited for an additional Interview after School's final result announcement.</li> </ul>

\*The scholarship may be changed due to recommendations from the sponsoring institutes.

## IV. Application Documents to Upload

No	Required	Application Documents
1	Required	<b>Online Application &amp; Online Statement of Purpose(SOP)</b>
		<ul style="list-style-type: none"> <li>• Create the online application &amp; SOP through KDI School's application portal. (<a href="https://gradnet.kr/kdis/main">https://gradnet.kr/kdis/main</a>)</li> <li>• Applicants can apply for <b>one program only</b>.</li> <li>• Applicant's basic information(name, DOB etc) must match with the ones on their <b>passport</b>. Any information written on the application form should be identical with the ones on submitted documents.</li> <li>• <b>Must include all the academic history and records</b> except for primary/secondary education.               <ul style="list-style-type: none"> <li>- Please make sure to state correct information such as CGPA(Grade, Score), grading scale(maximum score) and admission&amp;graduation date.</li> </ul> </li> <li>※ Applicants are <b>NOT</b> allowed to submit their SOP(including study plan) drafted by the AI based software such as ChatGPT.</li> </ul>
2	Required	<b>Online Survey</b>
		<ul style="list-style-type: none"> <li>• Online Survey is available on the last step in the application portal and must be done before you complete/submit the application.</li> </ul>
3	Required(*)	<b>Official Diploma or Graduation Certificate</b>
		<ul style="list-style-type: none"> <li>• <b>Official Bachelor's(min. 3 years) degree certificates from undergraduate institutions</b> <ul style="list-style-type: none"> <li>- Applicants who already hold Master's or Ph.D. degree must submit certificates from both undergraduate and graduate institutions.</li> <li>- The certificate must indicate 'Bachelor/Master's/Ph.D. Degree' or 'Equivalent to a Bachelor/Master's/Ph.D. Degree and a date of graduation.</li> </ul> </li> <li>※ The certificate(including translation for non-English document) must be <b>1) Apostilled Or 2) Consular-certified by Korean Embassy</b> - Please refer to V. Legalization section.</li> <li>※ Any unofficial, provisional(temporary) graduation certificates are NOT acceptable.</li> </ul>
4	Required(*)	<b>Official Transcripts</b>
		<ul style="list-style-type: none"> <li>• <b>Official Bachelor's degree transcripts from undergraduate institutions</b> <ul style="list-style-type: none"> <li>- Must submit an official transcript including the <b>final(overall) CGPA/Grade/Score</b>.</li> </ul> </li> <li>※ If your transcript does not have a CGPA/Grading system information or does not meet the grading scale suggested as following, please refer to <u>Grading System</u> section and prepare a supporting document.</li> <li>- Must provide a <b>full record of the courses</b> you have taken throughout the years of studying. (<a href="#">Examination results are NOT acceptable</a>)</li> <li>- Applicants who already hold Master's or Ph.D. degree must submit transcripts from both undergraduate and graduate institutions.</li> <li>※ The transcripts(including translation for non-English document) must be <b>1) Apostilled Or 2) Consular-certified by Korean Embassy</b> - Please refer to V. Legalization section.</li> <li>※ Applicants who transferred to another university must submit the academic records of the previous university as a supplementary document. Applicants must state both the academic records in their application separately.</li> </ul>



**[Mandatory] Grading System**

- If your transcript does not specify the CGPA information and its scale(maximum score) or, does not meet one of the scales below, please submit additional supporting documents which describe the grading system certified by the university.
  - If applicants convert their grades(CGPA) through a converting tool such as scholaro.com, wes.org, etc., the converted one must be officially certified by the university from which they graduated(Additional Apostille/Consular legalization is not required for this document).
- **Failure to submit the grading system along with official transcripts is considered as 'incomplete submission' and therefore, will be disqualified from the admission process.**

**[Grading Scale(Maximum Score)]**

GPA Scale	100% Scale	US Grade	10 Point Scale	20 Point Scale	Degree Class
4.0 or 4.3 or 4.5 or 5.0	Percentage (%)	A	1~10	1~20	First Class/Division
		B			Second Class/Division
		C			Third Class/Division
		...			...

※ *KDI School accepts the following documents as an official grading system:*

- 1) An official letter issued by Registrar office explaining the grading system of the university - must bear the stamp/seal and signature of the issuing university
- 2) A grading system in the official transcripts
- 3) A PDF file with the link of the university's grading system uploaded on the university's homepage

**TWO(2) Online Recommendation Letters**

5 Required

- **Applicants must send requests for the 'Online' Recommendation Letters to the Two(2) recommenders by using the application system portal.**
    - Request for Recommendation Letters will be sent to recommenders' email by pressing the "Recommendation Letter Request" button.
  - Recommendation letters must include information about applicant's performance in either an academic or a professional settings.
- ※ Recommendation letters uploaded by an applicant are **NOT** acceptable.  
 ※ If your recommenders do not submit the letters in time, your application will be disqualified from the admission process.

**English Proficiency Test Score Report**

6 Required(\*)

- **English Proficiency Tests accepted by KDI School are:**
  - TOEFL iBT/PBT/ITP, IELTS, PTE Academic, Cambridge English Exams
    - ※ iBT Home Edition & IELTS Online are accepted only temporarily until COVID-19 pandemic subsides.
  - TOEIC, TOEIC-S, OPIc
  - TEPS, NEW TEPS, TEPS-S, I-TEPS
- \* **Certificate(s) must be ORIGINAL document (certified certificates are NOT acceptable)**
- \* **The tests must have been taken within 2 years of the application deadline.**

**[Waiver Condition]**

- Applicants are eligible to apply if they completed their Bachelor's degree(or higher) which was entirely instructed in English. Applicants must submit an official letter indicating the Medium/Language of Instruction(MOI, LOI), or a transcript that has the information on it.
  - ※ The MOI(LOI) letter can be automatically exempted if the applicants graduated from universities(Bachelor's degree or above) in following countries: **UK, Ireland, United States of America, Canada(Quebec excluded), New Zealand and Australia**
  - ※ However, applicants with MOI/LOI letter(including those who graduated from above countries) are still advised to submit a valid English Proficiency Test Score Report as well to prevent disadvantage in the admission process.

		<p>※ The MOI(LOI) letter must be signed by the issuing university's registrar office with an official seal/stamp. (Must be Original or Apostilled/Consular-verified)</p>
7	Required(*) for those who have professional experience only	<p style="text-align: center;"><b>Employment Verification/Certificate</b></p> <ul style="list-style-type: none"> <li>• Must specify the employment <b>period and position/job title</b> clearly. <ul style="list-style-type: none"> <li>– The verification should indicate the <b>organization's category</b> (e.g. Government/Public Institution, Private Company, NGO, IGO, etc.)</li> </ul> </li> <li>• Must be written and signed by the HR officer or supervisor of the applicant with an official seal/stamp. <ul style="list-style-type: none"> <li>※ <b>(Current) Employment Verification MUST be 1) issued within three(3) months from the application deadline 2) original or apostilled/consular legalized document and 3) bear stamp/seal and signature of the issuing institution.</b></li> </ul> </li> <li>※ Additional official nomination letter(with study leave granted) from (deputy)head of the institution is highly recommended for those working in the government and public sector.</li> <li>※ Any professional/career experience without a proper employment certificate will NOT be considered.</li> <li>※ <b>Do NOT upload an Appointment letter/Employment contracts/Pay slips.</b></li> <li>※ The form can be downloaded from 'Admission Documents' from the Admissions website(<a href="#">Click</a>). However, it is <u>not</u> necessary to use the KDI School's form.</li> </ul> <p><b>[For Seoul G20 Global Leaders Scholarship]</b></p> <ul style="list-style-type: none"> <li>• Please double check your eligibility and prepare the supporting document if you wish to receive Seoul G20 Scholarship (refer to III. Scholarship).</li> <li>• Applicants from G20 member countries having experience in Korean studies do not need to submit employment verification but submit proof of study experience instead.</li> </ul>
8	Required	<p style="text-align: center;"><b>A Copy of Passport</b></p> <ul style="list-style-type: none"> <li>• A <b>passport which is valid at least until August 2024</b> (December 2024 for IBK scholarships). <ul style="list-style-type: none"> <li>– A copy of passport page with the holder's personal information</li> <li>– If you have more than one passport, please submit the one which will be used for visa application.</li> </ul> </li> <li>※ The period of stay will be granted only within passport validity period. Please refer to the notice from the Ministry of Justice &amp; Korea Immigration Service. (<a href="https://bit.ly/3CCngMF">https://bit.ly/3CCngMF</a>, <a href="https://bit.ly/3ISzxP3">https://bit.ly/3ISzxP3</a>)</li> <li>※ <i>If you are a resident in Korea, please submit a copy of your Residence Card(ARC) as well.</i></li> </ul>
9	Required	<p style="text-align: center;"><b>Applicant's Photo</b></p> <ul style="list-style-type: none"> <li>• <b>Head shots in the Passport size only (35x45 mm)</b></li> <li>• File format: JPG only / Size limit: less than 3MB</li> <li>※ Selfie or full length/group photos are <b>NOT</b> allowed.</li> </ul>
10	Optional	<p style="text-align: center;"><b>Video Essay</b></p> <ul style="list-style-type: none"> <li>• Create a YouTube video and insert a link when you fill out your online application.</li> <li>• Please refer to "VI. Video Essay" for more information.</li> </ul>
11	If applicable	<p style="text-align: center;">(For Foreign nationals with <u>Korean origin only</u>)</p> <ul style="list-style-type: none"> <li>• Applicant's birth certificate and both parents' passports</li> <li>• OR Graduation certificates with academic transcripts of applicant's entire 16 years of education from foreign countries</li> </ul>

※ **For accepted students**, required documents(Original documents in hard copies) **with (\*) mark** must arrive at the Admissions Office **via post-mail by no later than July 12, 2023.**

※ Applicants from Pakistan are required to prepare an IELTS Score as it is one of the requirements for a visa application at the Korean Embassy in Pakistan. In addition, as other embassies may have different, unique visa requirements, applicants are strongly recommended to check with the respective embassies for the latest visa requirements.

## V. Apostille/Consular Legalization

The **Apostille legalization** is used when public documents are being transferred between countries that are a party to the **Hague Apostille Convention(1961)**. Documents issued in signatory country should be legalized with Apostille **to ensure the validity in the foreign countries.**

Please check the updated signatory country list from the link below and proceed to ① or ② or ③ or ④ depending on where you earned your degree from.

<https://www.hcch.net/en/instruments/conventions/status-table/?cid=41>

### ① Academic documents issued in a Apostille signatory country

- Submit Required Documents **with Apostille legalization(including translation for non-English document).**
- Please obtain an exemplification(등본 인증) from the apostille issuing government authority on a notarized copy. Do NOT get the stamp/seal on the true original certificate.

### ② Academic documents issued in a Non-signatory country

- Submit Required Documents that are **consular-verified by the Korean Embassy(including translation for non-English document).**
- If there is no Korean Embassy in the country where your university is located, please search for the Korean embassy in charge.
- Please obtain an exemplification(등본인증) from the Korean embassy on a notarized copy. Do NOT get the stamp/seal on the true original certificate.
- ※ The requirements for Consular legalization vary by Embassy. Please contact the Embassy for further information.

### ③ Academic documents issued by Universities in the Republic of Korea

- Documents issued by the Korean institutions does not need to be Apostille or authenticated by the Korean Embassy.
- Please submit the official documents with a valid verification code issued by the university.

### ④ Academic documents issued in China

- Submit Required Documents that are **consular-verified by the Korean Embassy(including translation for non-English document).**
- The documents must be originally issued by the China Academic Degree & Graduate Education Development Center(CDGDC) or China Higher Education Student Information and Career Center(CHESICC/CHSI).
- ※ **It is the Applicant's responsibility to submit the corresponding documents in time since there will be no visa support for the accepted applicants who submit their documents without proper legalization.**
- ※ It is **MANDATORY** to process Apostille or Consular Legalization without any exceptions. Documents authenticated solely by public notary, commissioner for oaths or advocate attorneys, or universities/working institutions are **NOT** acceptable.
- ※ Scanned copies (photocopies) are **NOT** accepted in any case.
- ※ True original diplomas are not supposed to be submitted as we do not return it back to students.

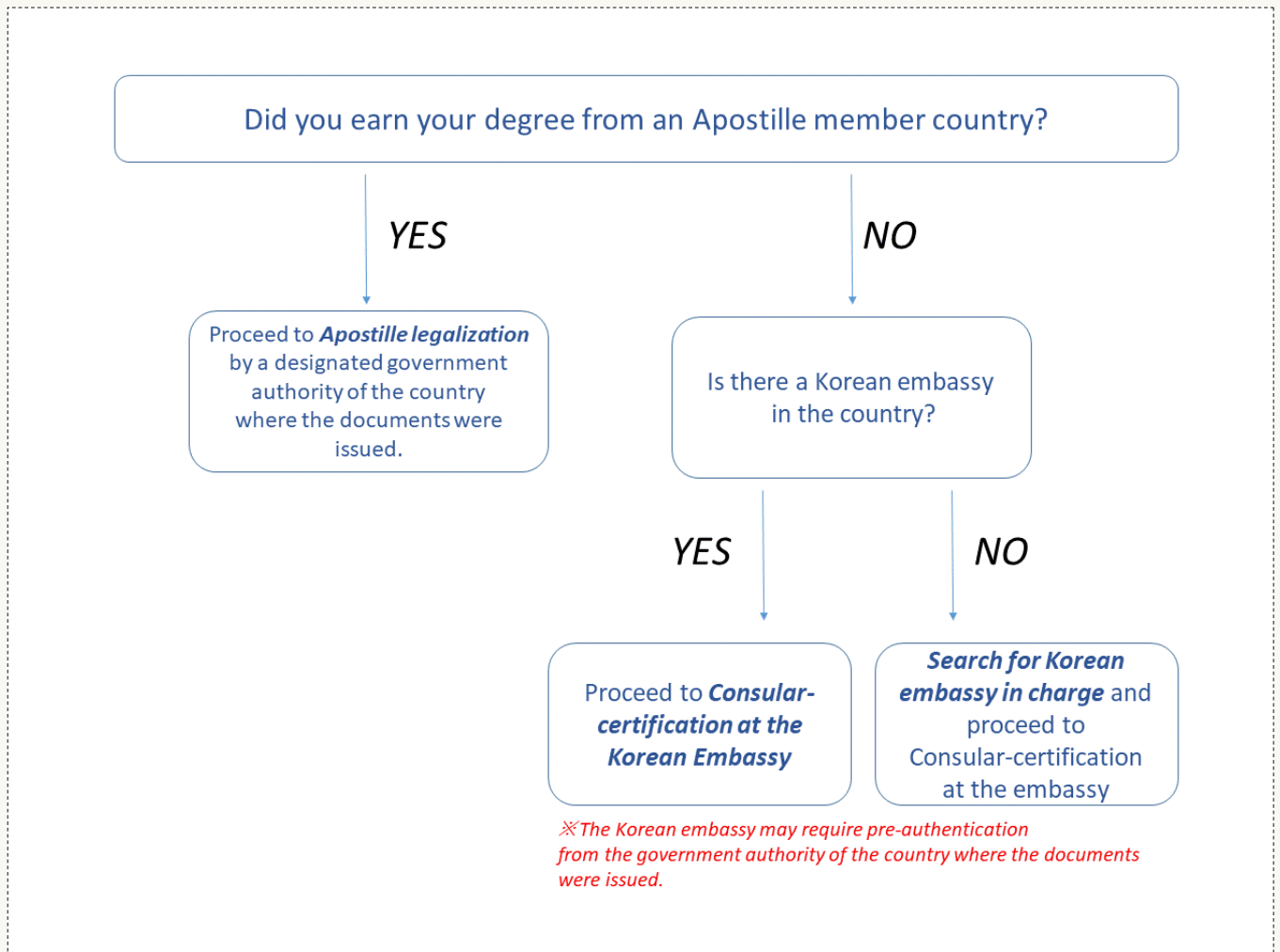


## Tips on How to legalize your documents

### < Legalization Examples >

Apostille legalization	Consular verification by the Korean Embassy

### < Preliminary Check on the Legalization Process >



※ The Korean embassy may require pre-authentication from the government authority of the country where the documents were issued.

< Legalization Cases >

CASE 1 🗒 If you are a Uzbekistan national, and received your Bachelor's degree in Uzbekistan, your academic documents must be "Apostilled" by your government's designated authority.

CASE 2 🗒 If you are a Thai national, but you received your Bachelor's degree from India, your academic documents must be "Apostilled" by the designated Indian government authority.

CASE 3 🗒 If you are a Cambodian national, and received your Bachelor's degree in Cambodia, your academic documents must be "Consular-certified" at the Korean embassy in Cambodia.

CASE 4 🗒 If you are a Gambian national, and received your Bachelor's degree in Gambia, your academic documents must be "Consular-certified" at the Korean embassy in Senegal since there's no Korean embassy in Gambia.

CASE 5 🗒 If you are a Liberian national, but you received your Bachelor's degree from Sierra Leone, your academic documents must be "Consular-certified" at the Korean embassy in Nigeria since there's no Korean embassy in Sierra Leone.

## VI. Video Essay (Optional)

- . If you decide to submit a video essay, please prepare a short video by answering the following question: **"What do you do? And how do you think KDI School's education will change what you do?"**
- . It is the applicant's responsibility to correctly configure the security and access settings for the video. We suggest using YouTube channel with the "Unlisted Video" setting so that only individuals who have the URL can have an access to it.
- . The applicant is also responsible for adhering to the terms and conditions of the website he/she used to share the video essay.
- . We are unable to watch videos that come in any form other than a URL link. We will not accept videos sent by email or on DVD through the mail.
- . Please limit your video to **maximum 3 minute long.**



[KDI School] 2023 Fall Admission - Applicant # & Full Name

## VII. Contact Information

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**Inquiry** : [internationaladmissions@kdis.ac.kr](mailto:internationaladmissions@kdis.ac.kr) for KDI School's internal scholarships (GAS, Seoul G20)  
[internationaladmissions2@kdis.ac.kr](mailto:internationaladmissions2@kdis.ac.kr) for other external scholarships

### **Mailing Address (Document Submission for Accepted Students)**

**Admissions office**, KDI School of Public Policy and Management

263 Namsejong-ro, Sejong, Republic of Korea (30149) ☎ +82-44-550-1175/1281

※ Please specify the '**Admissions Office**' so that the documents can be delivered properly.

### **Website**

▷ KDIS Website : [www.kdischool.ac.kr](http://www.kdischool.ac.kr) ▷ Admissions Website: <https://kdischool.ac.kr/admissions/>

**Office Working Hours** : 09:00~18:00 (Monday~Friday, KST)

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